

PROFESSIONAL TASKS

SCHEDULE ANNUALLY

- ❑ Clean blower assembly and motor
- ❑ Inspect heat exchanger for cracks or corrosion
- ❑ Test ignition system and flame sensor
- ❑ Check gas pressure and burner operation
- ❑ Measure carbon-monoxide levels
- ❑ Tighten electrical connections
- ❑ Lubricate moving parts (if applicable)
- ❑ Test safety controls and limits
- ❑ Perform full system efficiency test

COMPLETION TRACKER

- Homeowner tasks completed:
_____ (date)
- Professional tune up completed:
_____ (date)

SCHEDULE YOUR TUNE UP

WITH NINJA PLUMBING, HEATING AND AIR

Phone

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Address

Eagle Mountain, UT

SAVE UP TO

30%

IN ENERGY USE



FURNACE
MAINTENANCE

**CHECKLIST
FOR
WINTER**

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HOMEOWNER TASKS

DO MONTHLY OR AS NEEDED



1. REPLACE OR CLEAN AIR FILTER

- Check every 30–90 days (monthly if you have pets or allergies).
- A clean filter improves airflow, reduces energy bills, and protects the blower motor.
- Note filter size here:

2. CLEAR THE AREA AROUND THE FURNACE

- Remove boxes, laundry, chemicals, or anything flammable.
- Maintain at least 3 feet of clearance on all sides.



3. TEST THERMOSTAT

- Set to HEAT mode and raise temperature 5°.
- Confirm furnace starts within 2 minutes.
- Replace batteries in wireless thermostats annually.

4. INSPECT DUCTWORK



- Look for disconnected joints or tears.
- Temporarily seal small gaps with foil tape (not duct tape).

5. LISTEN FOR UNUSUAL NOISE

- Rattling, banging, or screeching can indicate loose parts or motor issues.
- Note any sounds here:

6. CHECK VENTS

- Ensure all supply vents and return grilles are open and unblocked by furniture or rugs.

7. INSPECT FLUE/EXHAUST

- Clear snow, ice, leaves, or bird nests from the exterior vent termination.
- Look for rust or disconnection.